



Peterhouse
22 Forest Rise
Upper Walthamstow Road
London E17 3PW

Big Local Community Coordinator

North Meets South Big Local Programme

£35,000 pa. full time.

1 year fixed term contract (with opportunity to extend)

Based at home and in Marks Gate Community Centre Dagenham RM6 5NJ

Responsibilities

- Encourage local residents to get involved in North Meets South Big Local activities and make a difference in their community;
- Work closely with a small group of resident volunteers, supporting them to develop as community leaders;
- Lead on North Meets South communications, engage directly with local residents, and feedback priorities to the Partnership;
- Strengthen local community led organisations, advising and supporting them to develop in a range of areas
- Support the delivery of the Big Local Plan and report on the impact of projects and activities

Requirements

- Sound experience of community co-ordination, empowerment, engagement, consultation, and community development
- Ability to work on your own initiative, to identify priority areas and remain responsive whilst working to the overarching Big Local strategy
- Knowledge of the challenges of the voluntary sector and current operating environment
- Ability to motivate and inspire people, and to support the development of community activities
- Excellent communication and organisational skills.

E-mail: biglocalrep@essexrcc.org.uk for an application pack.

Timescale. Deadline for returning completed forms, 5pm, Friday 5th March 2021.

Interviews will be held by zoom, week commencing 15th March 2021 (dates to be arranged). Start date as soon as possible, subject to references and DBS check.