

New Jobs This Week!

If you are interested please email your CV (plus any additional requested information) and contact details to vacancies@lbbd.gov.uk (unless otherwise stated) along with the reference number of the job you wish to apply for. Job descriptions are available from vacancies@lbbd.gov.uk

General Positions

D30 – Apprenticeships

Various sites

£11.00 ph (starting salary)

Various opportunities: demolition, concrete cutting

Must have a CSCS card

Must be 18 plus

Closing date: **Friday 28th February 2020**

D31 – Warehouse Operative

Dagenham

£ age dependant

Weekly timekeeping and attendance bonus

Must have a good level of English (speaking, reading and writing)

Closing Date: **Friday 28th February 2020**

Customer Service Positions

D22- Caretaker

Barking

£10.75ph

Zero hour contract

Job description attached

Closing date: **Friday 28th February 2020**

23- Bar staff

Dagenham

£NMW

Everyone receives a 4 or 8 hour contract

More work may be available

Must be able to work Friday, Saturday and Sunday evenings

Closing date: **Friday 28th February 2020**

D24- Admin Office

Barking – Ripple Road

£18-20k based on experience (negotiable)

Monday – Friday 9am to 5pm and odd Saturdays to 9am – 1pm

Experience – 1 years' experience in admin role/similar

Training provided

Answering calls, basic knowledge in Microsoft packages, booking clients in and diary management.

Closing date: **Friday 28th February 2020**

D25- Education Services Administrator

Dagenham

£15-18k p/a

Full Time

Job description Attached

Closing date: **Friday 28th February 2020**

D26- Housekeeper/ Cleaner

Barking

£TBC

Full time and part time available

Hotel cleaning hours are 9am-2pm, 7 days a week

Closing date: **Friday 28th February 2020**

D27- Cleaning operative

Dagenham

£8.25 p/h

1 30h contact

1 temporary contract (9 months)

Cleaning hours are Mon-Sat, 8am-17pm or 13:30-20:00pm

Sun, 10am-7pm

Closing date: **Friday 28th February 2020**

D28- Carer

Barking

£9 p/h

Mon-Sun

Flexible days and times can be negotiated

Experience essential but training is provided

Job description attached

Closing date: **Friday 28th February 2020**

D29- Customer Service Position

Barking

£9 p/h

Mon-Fri

Flexible working hours negotiable

Experience essential but training is provided

Job description attached

Closing date: **Friday 28th February 2020**

D17- Night Cleaner

Hornchurch

£8.80 p/h

Sunday- Friday, 10pm-1am

Saturday- 6pm-9pm

5 nights on 3 nights off on a rota basis

Times are non-negotiable

Full Training provided

Closing Date: **Friday 28th February 2020**

D20- Nursery Staff

Barking

£NMW

Full Time, 8/9am-6pm

Term Time only

Must have a level 2 or 3 in Childcare

Must have experience working with children

Closing Date: **Friday 28th February 2020**

C150 – Admin Assistant

Dagenham

£NMWph

Monday – Friday

9am – 5pm

Based in a Care Home

Closing Date: **Friday 28th February 2020**

C129 – Handyman

Chadwell Heath

Hours: 8am – 4pm Monday – Friday (including bank holidays)

Salary: £9.50ph

Car Driver with own car needed

Role involves: Collecting prescriptions for residents from Pharmacy, Running patients to and from the doctors, decorating, gardening and deep washing carpets. No experience needed

Closing Date: **Friday 28th February 2020**

D11 – Bar/ Kitchen Assistant

Ilford

£NMW but may be increased

Kitchen and bar staff

Various shifts ranging from 6am-1am

Must be able to work evenings and weekends

Immediate start is successful

Closing Date: **Friday 28th February 2020**

D9- Sales Assistant

Mile End

£TBC

Part Time and Full Time Available

Bar open Sunday- Thursday 8am-12pm, Friday- Saturday 8am- 1am

Closing Date: **Friday 28th February 2020**

D8- General Assistant

Ilford

£TBC

Part Time, 20 Hour Contact

Must Work 1 weekend Day

No Experience Needed

Closing Date: **Friday 28th February 2020**

D4- Level 3 Nursery Officer

Dagenham

£TBC

Level 3 in early years

Level 4 in early years or management or be willing to train

Closing Date: **Friday 28th February 2020**

D3- Nursery Practitioner

Dagenham

£19,656 p/a (Full Time)

Will be happy to take 2 part time positions

Must have a level 3 in early years or childcare

Closing Date: **Friday 28th February 2020**

D2- Junior Administrator/ Payroll

Dagenham

£TBC (depending on experience)

Full Time, Monday- Friday

Must have career interest in payroll or finance

Candidates ideally have GCSE's A-C in maths and English

Closing Date: **Friday 28th February 2020**

C150 – Admin Assistant

Dagenham

£NMWph

Monday – Friday

9am – 5pm

Based in a Care Home

Closing Date: **Friday 28th February 2020**

C152 – 2x Experienced Window Cleaner

7 hours per day, £90per day

Monday – Friday only

Collection from Dagenham at 7.30am all equipment supplied

Commercial and Residential properties

Will be required to work one week in hand but will give advance if needed

Must have minimum 6months experience as does not have time to train

Closing Date: **Friday 28th February 2020**

Driving/ PA Roles

C45 – PA

Waltham Forest

£NMW

Various hours per week

Closing Date: **Friday 28th February 2020**

C46 – Driver

Barking & Dagenham

£10.55ph

Monday – Friday (Term Time) 20hrs per week

Closing Date: **Friday 28th February 2020**

Care Roles

D19- Care Assistant

Barking and Dagenham

Days and nights

£21,591- £21,981 pa

Must have an NVQ level 2 in Care or promoting independence or ability to achieve this

Please apply online

Closing Date: **Friday 28th February 2020**

C128 – Weekend Cook

Care Home – Chadwell Heath

Saturday 7am to 6pm and Sunday 2pm to 6pm, £9ph

Cook required with experience and understanding of special diets in a small care home setting. Be familiar with safer food better business guidelines with a knowledge of nutritional and dietary needs working to daily menus. <https://www.food.gov.uk/business-guidance/safer-food-better-business>

Closing Date: **Friday 28th February 2020**

C166 – Care Worker

Waltham Forest, Barking and Dagenham

£NMWph

Experience/ qualifications: None required however the candidates must have passion for care and we will provide induction training, any of health and social experience/ qualifications are preferable.

Days/ times: we would require candidates who are flexible, for example 5-6 days a week.

Closing Date: **Friday 28th February 2020**

C85 – 10x Carers

Barking & Dagenham

Domiciliary Care

Monday – Sunday

£9ph

7am – 8pm (Shift times)

Minimum 8hrs possible outside of London – B&D up to 35hrs

DBS Required client **will have to pay** for this but employer is happy to do it

Reference required

Experience – Not essential – Training provided

Qualification – Basic English Skills

Closing Date: **Friday 28th February 2020**

Training/other Opportunities

C78 – Railway Engineering Traineeship

18-24years old

Leaflet Attached

Ongoing

Shared Lives Carers

“Grace Eyre Shared Lives Scheme is looking to recruit paid Shared Lives Carers to provide a service within their own home in Barking & Dagenham or close by, e.g. Thurrock. In order to become a Shared Lives Carer you will need a spare room in your home and a commitment to making a positive difference in a vulnerable adults life. Experience is not essential as you will receive full training and support.

In some respects it is similar to a fostering service but for adults with social care needs. Shared Lives Carers can be paid up between £400.00 and £600.00 a week for each person they support. There are also tax benefits, e.g. reduction in council tax.”

If you would like to apply for this vacancy please complete and return attached form to Vacancies@lbbd.gov.uk

Closing Date: Ongoing