**Allotment Advert**

**Position: Horticulture Coordinator**

**Salary: £9984 pa**

**1 year Fixed term contract**

Wellgate Community Farm has recently been granted a lease of an abandoned allotment site in Marks Gate, London Borough of Barking and Dagenham. This an exciting opportunity to be part of a new community gardening and allotment project.

We are looking for an experienced horticulture expert with a gardening background in growing fruit and vegetables to help run and co-ordinate our allotment plots. You will be working with our allotment holders helping them to achieve their plot holder goals, as well as supporting them to manage their plots. You will be expected to run workshops demonstrating growing techniques and teaching plot holders to manage an allotment plot successfully

The position requires a confident individual that can manage their own time effectively to work flexible hours and uses a collaborative approach to enthuse others about horticulture. They must also be computer literate and able to produce reports, presentations, and manage databases.

Please email the farm for an application pack and job description at info@wellgatefarm.org

We will not be accepting CVs.

The deadline for this post is 05/12/21 at 11.59pm

**Personal Specification**

|  |  |
| --- | --- |
| Horticultural experience and qualifications with technical knowledge of plants, tools, horticultural process and strong skills in growing food crops | Essential |
| Ability to work with an manage people of all ages, backgrounds and abilities  | Essential |
| Experience in providing technical supervision and training | Essential |
| Experience of and ability to work with groups which will include young people and those who are disadvantaged including people with special educational needs. | Essential |
| Understanding of safe working practices. | Essential |
| A strong self-starter, able to work on own initiative whilst being committed to working as part of a broader team.  | Essential |
| A confident and effective communicator with a collaborative approach that can enthuse others.  | Essential |
| Information and technology skills; use of spreadsheets, database, word processing and the internet, needed for monitoring and recording, presentations, report writing and the development of promotional materials. | Essential |
| Willingness to work flexible hours which will include weekends and occasional evenings. | Essential |
| A state of health which would enable completion of the duties of the post | Essential |
| An understanding of local community issues, values and demographics | Desirable |
| Willingness to work with farm animals and ensure their welfare. | Desirable |
| Willingness to undergo any training to improve and develop skills  | Desirable |
| A clean driving licence and a willingness and ability to drive farm vehicles including LGV and trailers | Desirable |
|  A First Aid at Work certificate | Desirable |
| An awareness of the financial restraints and flexibility of a small voluntary organization | Desirable |